

AMERICANS WITH DISABILITIES ACT

POLICY: South Dakota Society of Health-System Pharmacists (SDSHP) shall make a reasonable effort to comply with all provisions of the Americans With Disabilities Act (ADA) of 1990 with regard to educational programming including SDSHP-sponsored meetings and conventions.

PROCEDURE:

1. SDSHP meeting/convention planners will consider ADA requirements when deciding on site selection and a compliance provision will become part of any contract signed with the facility.
2. SDSHP-sponsored meeting registration forms will include the following or similar statement:

“ ___ Check here if you have special needs or require special accommodations.”
3. The person requiring special consideration must notify SDSHP Board of Directors on the meeting registration form or by direct communication.
4. Following notification, the SDSHP Board of Directors shall be responsible for the organization’s conformance and compliance to any and all ADA requirements.
5. The SDSHP Board of Directors will contact each individual requesting special accommodations to determine their specific needs. SDSHP shall make a reasonable effort to accommodate special needs/requests at SDSHP sponsored educational meetings/events on a case-by-case basis.

Developed by: D. Sisson 08/2001

Approved by: SDSHP Board of Directors 01/2002

Revised/Approved: SDSHP Board of Directors 11/14/05

Reviewed and Revised: J Opperman, J Kappes 6/2011

Approved by: SDSHP Board of Directors 6/23/2011

Reviewed and Revised: A Aylward, R Hammerquist 2/2016

Approved by: SDSHP Board of Directors 2/17/16